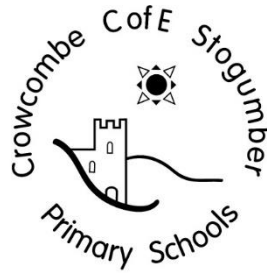


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Together, let us Love, Encourage, Achieve and Flourish. (Hebrews 10 24-25)

Executive Headteacher: Mrs Kate Lewis

3rd September 2025

Dear Parents and Carers,

As we prepare to welcome the children back to school tomorrow, I wanted to take a moment to share some important updates and information for the year ahead. I hope you have all had a restful and enjoyable summer break. We are very much looking forward to seeing the children return, full of energy and excitement, as we begin another year of learning, growth, and achievement together.

School Uniform Reminder

Please ensure your child comes to school in the correct school uniform, including a waterproof coat. On PE days, children should wear the correct school PE kit. For LOTC (Learning Outside the Classroom) days, appropriate clothing such as covered arms and legs, waterproofs, wellies, and spare shoes and socks are essential. Children should not bring personal items from home into school. Please do look on the website for more information.

Staffing Update – PE Provision

We would like to inform you of a change in our PE provision this year. Sadly, Mr Jones has left PH Active Ed over the summer holidays and the company are no longer going to be providing our PE provision. We thank Mr Jones and Mr Wageman for their contribution to our schools.

We are, however, thrilled to welcome Miss Storey, a highly experienced PE coach, to lead our PE curriculum and sports clubs. Miss Storey brings a wealth of knowledge in delivering high-quality PE lessons, running engaging sports clubs, and organising enrichment opportunities. She has extensive experience working with local schools to promote participation in a wide range of sporting competitions.

Due to this change, our PE days and after-school sports clubs have been updated:

- **Tuesdays:** Miss Storey will teach PE to **all** year groups and lead a KS2 Multi-Sport Club after school. This club will be shaped by the children's interests and may include sports such as hockey, rugby, gymnastics, tennis, netball, and even fencing!
- **Wednesdays:** Miss Storey will teach PE to Reception and KS1 in the afternoon and run a Year 1 & 2 Multi-Sport Club after school club.
- **Fridays:** KS2 will have their second PE lesson on the week on Friday afternoons which will be taught by Mr Brown or Miss Martin.

We apologise for the last-minute change in sports club provision but are delighted to continue offering specialist PE teaching and exciting sporting opportunities for all children. We will automatically move your club booking to the new day. Please let the school office know if your child can now not attend. Thank you for your understanding.



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Attendance Matters

Regular attendance is vital to your child's success in school. Each day builds on the last, and consistent attendance helps children stay on track with their learning, develop strong habits, and feel part of the school community.

We continue to follow the updated statutory guidance on School Attendance, including the use of penalty notices for non-consecutive unauthorised term-time leave. Our Attendance Policy has been reviewed in line with this legislation and is available on our school website. We aim for every child to achieve at least 96% attendance over the school year. If your child is unwell, please inform the school office by 9am each day of absence, providing a clear reason.

As a reminder the school gates at both school open at **8.40am** each morning. Please can we encourage you to ensure your child is in school when the gates open as morning tasks begin at **8.40am** and are opportunities for individualised learning tasks and staff to spend time settling and supporting pupils. The gates close at 8.55am and after this your child would be marked as late on the register.

If you have any concerns or need support with attendance, please do not hesitate to contact us—we are here to help.

The Importance of Reading

We encourage parent carers and wider family members to read with their child every day. Our aim is for all children to read for pleasure by the time they reach the end of their primary school years. Research shows that this is the single most important factor in helping to determine future academic success. Even when a child can read fluently, it is important to regularly share books with them and expose them to a range of literature that broadens their horizons and fosters a lifelong love of reading.

Behaviour Policy

We are committed to maintaining a positive and respectful school environment. Our Behaviour Policy outlines our expectations and approaches to supporting children's behaviour and wellbeing. This policy is available on our school website, and we encourage all parents to read it.

Communication

Class Dojo is our main form of communication between home and school. The 'School Story' is used to inform parent carers of key dates, upcoming events, share newsletters and share whole school learning and enrichment opportunities. The 'Class Story' is used to share class specific learning and reminders.

Please be aware that teaching staff are teaching during the school day so will only be able to view Class Dojo between 8am–8.30am and 3.30pm–4pm. If you need to make contact outside of these times then please directly message the office staff who will be able to pass any messages on and help answer your questions.

Class Dojo allows for direct messaging to office staff and staff members working with your child. In order to ensure that correct communication pathways are followed we have provided the table below so that you know who to contact should you have a question or query:

I have a question about....	Who you need to talk to / message:
Attendance including reporting a child absence	The school office via phone, dojo or email
Clubs, minibus and lunches	The school office via phone, dojo or email
Payments and school trips	The school office via phone, dojo or email
My child's learning and wellbeing	The class teacher via dojo or through the school office who will pass the message on
Child protection and safeguarding concerns	Mrs Lewis (The designated safeguarding lead) via the school office
Concerns or complaints	Mrs Lewis through the school office. Please see the Complaints Policy on the school website

As schools we value promoting staff wellbeing and supporting our staff to find a suitable work-life balance. Therefore, please consider this when using the direct messaging facility on Class Dojo. Staff will aim to respond to communication during core school hours (8.30am to 4pm) or their working hours if they work part-time. Please do not directly message staff during the weekends and school holidays.

We are looking forward to the year ahead and the many opportunities it will bring for our children to learn, grow and flourish. Please look out for newsletters and dates for your diaries about upcoming events. Thank you for your continued support and partnership. Working together is key to ensuring every child flourishes, and we are committed to providing the highest quality education and care for your children.– together, we will make this a fantastic year.

Yours sincerely

A handwritten signature in black ink that reads "Kate Lewis". The signature is written in a cursive style with a large initial 'K'.

Mrs Kate Lewis
Executive Headteacher